



Lane County Sheriff's Office
Police Services Division – Records Unit

General Fee Schedule

~ Effective December 1, 2008 ~

1. Simple copy of police incident/accident/CAD report, not requiring research other than locating the report, no redacting needed \$10.00 per report*
2. Copy of archived report stored off site..... \$20.00*
3. Copy of archived report where original is on microfiche or film \$30.00*
4. Criminal History Check for citizens (SO records only)..... \$15.00
5. Copy of police incident/accident report which requires research, redaction \$35.00/hr, 1 hour minimum*
6. Inspection of police incident/accident report \$35.00/hr, 1 hour minimum
7. Copy of Dispatch Center recording \$40.00/hr, 1 hour minimum
8. Computerized report..... \$35.00/hr, 1 hour minimum*
9. Public Records Requests involving research of policies, procedures and General Orders \$35.00/hr, 1 hour minimum
10. Certifying a copy \$ 3.00*
11. Request for Discovery \$10.00; plus \$3 if mailed#

* Copy charges apply after first 4 pages / 25 cents per page thereafter

Includes Police Report, and front and back of Citation only. If additional information is needed, all other applicable fees will apply.

Concealed Handgun License

1. Initial (includes \$15.00 State Police fingerprint fee) \$65.00
2. Renewal \$50.00
3. Address Change/Replacement..... \$15.00
4. Transfer from out of County \$30.00

- Federal Firearms Transfer Endorsement** \$50.00
OLCC License Application/Renewal (up to 2 principals) \$25.00
OLCC License Application/Renewal (additional principals)..... \$15.00 per principal
OLCC Special Use Permit (per day)..... \$15.00
Fingerprinting..... \$12.00 first card /\$10.00 additional cards
Legal sized envelope for fingerprint cards..... \$0.25 cents
Evidence Photo CD..... Mailing/Postage Costs, plus \$25.00/card
In-car video recording on CD..... \$35.00/hr, 1 hour minimum
Impounded Vehicle Administrative Fee..... \$110.00
Fireworks Permit..... \$25.00
Returned Check Charge \$25.00