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*Lane County Sheriff's Office*  
**Concealed Handgun License – Frequently Asked Questions**  
125 E. 8<sup>th</sup> Avenue \* Eugene OR 97401

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## **Frequently Asked Questions**

1. ***What does it cost to apply for a Concealed Handgun License (CHL)?***
  - A. New License – \$65.00  
Renewal license within Lane County – \$50.00  
Address change or replacement with Lane County – \$15.00
2. ***How long is a CHL valid?***
  - A. Four years from date of issue. However, an arrest or criminal activity involvement is cause for revocation (see #8 below).
3. ***What are the application requirements?***
  - A. There are three requirements:
    1. Lane County Residency\*
    2. Proof of Competency
    3. Pass a criminal background check.

*\*residency is defined in ORS [166.291](#)*

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**4. Where can I get an application for a concealed handgun license?**

A. Applications are available from our office, or on-line at:

[http://www.lanecounty.org/Sheriff\\_PoliceServices\\_Support/documents/CHLAppFillInForm.pdf](http://www.lanecounty.org/Sheriff_PoliceServices_Support/documents/CHLAppFillInForm.pdf)

Complete the application on-line and print it out OR print the application and complete it by hand. Applications are **not** accepted on-line. You must bring the application, in person, to our office.

**5. How long does it take to get my License?**

A. ORS 166.292 allows the Sheriff 45 days to review and issue the permit on a CHL application. Due to current workload issues, it is safe to assume that it will take 45 days.

**6. What types of things would disqualify me from obtaining a concealed handgun license?**

Please review the requirements for obtaining a CHL ([see #3 above](#)). If you do not meet the requirements, you would be disqualified. If you have a unique situation, you should call the CHL Unit and discuss your situation with them. Otherwise, the requirements are that you must:

1. Be a US citizen, or a legal alien who can document continuous residency in the country for at least six months **and** has declared in writing to the INS your intent to acquire citizenship (Form N400).
2. Be at least 21 years of age.
3. Have no legal condition which would prohibit you from possessing a firearm under either Oregon or Federal law.
4. Have no outstanding warrants for your arrest.
5. Not have been dishonorably discharged from the Armed Services.
6. Not be an unlawful user, or addicted to a controlled substance.
7. Not be on any form of pre-trial release.
8. Not be required to register as a sex offender in any state.
9. Not have been convicted of a misdemeanor, or found guilty of a misdemeanor within four years prior to application, except under ORS 151.295.
10. Not be subject to a citation issued under ORS 163.735 or an order issued under ORS 30.866, 107.700 to 107.723 or 163.738. (e.g. Stalking or Restraining Orders).
11. Demonstrate handgun competency. For military veterans, this can be accomplished by presenting a DD214 that specifies handgun training. For all others, this can be accomplished by presenting a certificate of completion from a handgun safety course taught by an NRA instructor.

**7. How will I know if my application was denied or revoked?**

A. If your CHL is denied or revoked, you will be sent a certified letter advising you of that fact and the reason for the denial/revocation.

**8. What would cause my CHL to be revoked?**

A. In essence, anything that would cause you to be denied a license when you initially applied would cause your CHL to be revoked. Examples would include: new arrests where you are on a form of pre-trial release, conviction of a misdemeanor,

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or being named as the respondent of a restraining order that's in effect. Please call us if you have a concern in this area—we're happy to discuss the matter with you.

**9. *If my CHL application is denied, or my CHL is revoked, can I appeal?***

A. ORS provides an appeal process for denials and revocations through the filing of a petition through Circuit Court. You have 30 days from the date you receive the revocation letter to appeal the decision. For further information, refer to [ORS 166.293 \(5\)](#).

**10. *Does the permit allow me to carry any weapon?***

A. No. This is a Concealed Handgun License. ([See ORS 166.210\(4\)](#) for the definition of a handgun.)

**11. *What do I do if I move?***

A. If you move within Lane County, please call our office or check our website for instructions. If you no longer have residency in Lane County ([see ORS 166.291](#) for the definition), you must apply to the County Sheriff of your new residence address to transfer your CHL. There is typically a \$15 fee for this transfer. The expiration date of your CHL will remain the same. If you move out of state, consult the regulating agency where you are residing.

**12. *I am a veteran with a DD214; does that satisfy the competency requirement for my application?***

A. Maybe: If your DD214 specifically states the words *pistol* or *handgun training*, it would satisfy the requirement. Words such as 'small arms' or 'marksmanship' alone will not fulfill the statutory wording.

**13. *Are there places I can't carry my handgun concealed?***

A. Yes. There are several locations in which you cannot carry a firearm, even with a carry permit, including:

- Federal Facilities – federal courthouses, social security offices, secured areas of airports, airplanes.
- Posted private property where the owner prohibits firearms possession, and others.
- National forests marked or posted with signs prohibiting all firearms.
- Indian reservations or property – you may not carry a firearm concealed without the written permission of the tribal judge; this may also apply to certain casinos on tribal lands.
- Courts – in a courtroom, jury room, judge's chambers, or adjacent areas that the presiding judge determines should be free of firearms to ensure the safety of litigants, court personnel witnesses, and others.
- Learn more @ [ORS 166.370](#)

It is important to research these places **before** you go, if you plan to carry.

**14. *What are the hours of operation for the Concealed Handgun Licensing Unit, and how can I contact you?***

A. Office hours are 9:00 a.m. to 5:00 p.m., Monday through Friday (excluding legal holidays). Customers are assisted on a first-come, first-serve basis. It's best to arrive when you have time to wait in the event there are others already waiting for services. It's possible that CHL services may be stopped for the day, depending

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upon the number of people waiting so that the office may close at 5:00 p.m. Please keep that in mind when planning a time to come in.

You may also telephone our office with questions between the hours of 10:00 a.m. to 4:00 p.m. That phone number is: (541) 682-3906

Our email address is: [chinfo@co.lane.or.us](mailto:chinfo@co.lane.or.us)--- applications **cannot** be submitted on-line; you must bring your completed application in person to the address listed below.

**15. Where is your office located?**

- A. The Lane County Sheriff's Office Concealed Handgun Licensing Unit is located in the Lane County Courthouse at:  
125 E. 8<sup>th</sup> Avenue – Room 140  
Eugene OR 97401

**16. How can I pay for my license?**

- A. License fees can be paid for with cash or check only – we do not accept credit or debit cards.

**17. What type of identification do I need to bring?**

- A. You must bring two pieces of **current** ID:
1. One must have a current photo (e.g. Oregon Driver's License).
  2. The second piece of ID does not have to have a photo – but it must be current (have an expiration date, include your name, and not be expired).
  3. New applicants must also bring:
    - Proof of competency (e.g. NRA Certificate)
    - Completed Reference Sheet, with signatures.

**18. My handgun license will expire in a few months; will I receive a renewal notice?**

Yes, a postcard will be mailed to you letting you know that your renewal date is approaching.

**19. Where can I find Oregon concealed handgun law?**

- A. Oregon concealed handgun law can be found at [www.leg.state.or.us/ors/166.html](http://www.leg.state.or.us/ors/166.html)  
Scroll through the index and then down to the section you want to review.