

HACSA MEMORANDUM

TO: HACSA Board of Commissioners

FROM: Dorothy Cummings, Deputy Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract #10-C-0020 for the Window Replacement at Lindeborg Place.

AGENDA DATE: August 25, 2010

I. MOTION :

IT IS MOVED THAT C-R CONSTRUCTION, INC. BE AWARDED A CONTRACT #10-C-0020 FOR THE WINDOW REPLACEMENT AT LINDEBORG PLACE AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for the Window Replacement at Lindeborg Place, located at Lindeborg Place, 840 Holly Street, Junction City Oregon.

III. DISCUSSION

A. Background:

HACSA was one of the two housing authorities in the State of Oregon to be awarded an ARRA Competitive Grant. The work under this grant provides energy/conservation upgrades at Lindeborg Place. The energy/conservation includes new low flow toilets, showerheads, faucet aerators, weather stripping and new windows. The window replacement is the final phase of this project.

Lindeborg Place is a two-story, forty unit apartment complex occupied by elderly and disabled residents. Lindeborg Place was constructed in 1965 and currently

has windows which require replacement to improve energy efficiency. This project makes significant energy conservation improvements to the building

The project work includes, but is not limited to, the removal and replacement of 120 existing windows.

The architect's drawings and the specification sections, included in the project manual, detail the work to be accomplished.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work. Four bids were obtained, and the lowest responsive, responsible bidder has reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to C-R Construction, Inc.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract, **and performance and payment bonds**. It is anticipated that all other necessary documents could be processed by September 10, 2010 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

**IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON**

ORDER NO.

)IN THE MATTER OF ACCEPTING A
)BID AND AWARDED CONTRACT
)#10-C-0020 FOR THE WINDOW
)REPLACEMENT AT LINDEBORG
)PLACE

WHEREAS, at a duly publicized time and place on August 3, 2010, Brian Shafer of the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #10-C-0020 for the Window Replacement at Lindeborg Place..

WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that C-R Construction, Inc. be awarded the contract for the Window Replacement at Lindeborg Place, and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2010

Chairperson
HACSA Board of Commissioners

IN THE MATTER OF ACCEPTING A BID AND AWARDED CONTRACT #10-C-0020 FOR THE WINDOW REPLACEMENT AT LINDEBORG PLACE.



Housing And Community Services Agency of Lane County
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BID RECAP SHEET

Contract #10-C-0020

Window Replacement at Lindeborg Place

AWARDING A CONTRACT FOR THE WINDOW REPLACEMENT AT
LINDEBORG PLACE OWNED BY THE HOUSING AND COMMUNITY
SERVICES AGENCY OF LANE COUNTY

<u>CONTRACTOR</u>	<u>BID</u>	<u>RANK</u>
C-R Construction, Inc. Springfield, Oregon	\$110,052.11	#1
Meili Construction Company, Inc Eugene, Oregon	\$111,903.00	#2
Cascade View Construction, Inc. Lapine, Oregon	\$168,231.00	#3
Discount Windows Junction City, Oregon	\$98,494.24	Non-Responsive Bid Missing 5% Bid Bond

This is a true and accurate account of the bid opening results
for this project on August 3, 2010

Brian Shafer, Contract Administrator