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Memorandum Date: March 31, 2010

Order Date: April 14, 2010

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**TO:** Board of County Commissioners

**DEPARTMENT:** Lane County Department of Youth Services

**PRESENTED BY:** Lynne Schroeder, Assistant Department Director  
Lisa Smith, Department Director

**AGENDA ITEM TITLE:** IN THE MATTER OF APPROVING THE SUBMITTAL AND, IF AWARDED, ACCEPTANCE OF A GRANT TO THE U.S. DEPARTMENT OF JUSTICE/OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION IN THE AMOUNT OF \$625,000 OVER THREE YEARS FOR SECOND CHANCE JUVENILE MENTORING SERVICES; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT AWARD DOCUMENTS

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**I. MOTION**

Move to approve submittal and, if awarded, acceptance of a grant to the U.S. Department of Justice/Office of Juvenile Justice and Delinquency Prevention (OJJDP) in the amount of \$625,000 over three years for Second Chance Juvenile Mentoring services.

**II. AGENDA ITEM SUMMARY**

The U.S. Department of Justice/OJJDP is seeking applications for funding under its Fiscal Year (FY) 2010 Second Chance Act Juvenile Mentoring Initiative. This funding is an opportunity to enhance and refine the continuum of supports and services available to young people under the age of 18 who come into contact with the Juvenile Justice system. The intent of this funding is to support the successful and safe transition of juvenile offenders from correctional and/or detention facilities to their communities. OJJDP intends to provide funding to develop, implement and expand mentoring programs and transitional services for this population.

**III. BACKGROUND/IMPLICATIONS OF ACTION**

**A. Board Action and Other History**

Lane County has not previously applied for OJJDP Second Chance Juvenile Mentoring funds.

**B. Policy Issues**

This grant application is in line with the County's policies and procedures as well as the purpose and objectives of the Department of Youth Services. If awarded, the department will administer the grant.

**C. Board Goals**

The supports and services encompassed by this funding opportunity address areas of need as defined in both the Comprehensive Community Plan for Services to Children, Youth and Families, as approved by the Board of County Commissioners (BCC) on June 23, 2004 (BO 04-6-23-11) and in the 2009-2011 Juvenile Crime Prevention Plan, approved by the BCC January 27, 2010. Both of these plans identify a need for culturally appropriate mentoring services for at-risk and high-risk youth involved in the juvenile justice system.

**D. Financial and/or Resource Considerations**

The grant budget will include funding for staff to carry out grant administration duties, including development of any contracts and/or intergovernmental agreements and submission of required fiscal and program reports.

**E. Analysis**

Awards under this grant program will be made as agreements for a 36 month (three year) period. Our grant application will request funding of up to \$625,000.

Lane County Department of Youth Services is committed to using proven practices and principles to support youth to stop delinquent behaviors, to gain skills and become contributing citizens. Mentoring has been determined by OJJDP to be an effective intervention for delinquent youth. Youth Services is also committed to utilizing culturally appropriate services for youth and to supporting local agencies in their delivery of culturally appropriate and effective mentoring services.

We seek this funding to: 1) Develop a local community collaborative that will examine existing services and gaps for young offenders returning to our communities from either Oregon Youth Authority or the Lane County Detention; and 2) Support training and integration of best practices and proven principles into mentoring and transitional services for youth that are leaving secure custody. The over-arching goals for the program will be to reduce recidivism, enhance safety, and increase capacity of local partnerships to respond to needs of youthful offenders as they reintegrate into their home communities.

At the time of this writing, staff are in the process of completing the application packet, and therefore it is not attached to the Board Order. The application must be submitted electronically via Grants.gov by 5 Pm Eastern Time on Tuesday, April 27, 2010. The application will be available for review, in the Board of County Commissioners' office, by 5pm on Friday, April 23, 2010.

The grant award requested, up to \$625,000 for the period of three years, exceeds the County Administrator's delegated authority to sign. Therefore, this order requests the Board to delegate authority to the County Administrator to sign the application and, if successful, sign grant acceptance materials. Because another

full discussion is unnecessary, this item has been placed on the consent calendar.

**Administrative Policies and procedures questions for Grant Applications:**

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?

This grant requires a 25% match. Match funds must be non-federal, and will include cash and in-kind support. We will use existing DYS supports, funded by non-federal dollars, and in-kind contributions of collaborative partners to satisfy this requirement. In addition, any associated subcontracts for services will include a similar match requirement.

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

No, all expenditures will be fully paid for by the grant.

3. Will the grant funds be fully expended before county funds need to be spent?

There are no county funds in the grant budget for this application.

4. How will the administrative work of the grant be covered if the grant funds don't cover it?

Administrative expenses will be covered by grant funds. As lead applicant, Youth Services will be responsible for contract administration. Other responsibilities of the fiscal agent include fiscal and program reporting.

5. Have grant stakeholders been informed of the grant sun-setting policy so there is no misunderstanding when the funding ends? Describe plan for service if funding does not continue.

The partners that are coming together to develop this grant obligations understand there is no guarantee for continued federal support beyond the 36-month period; we further understand there is no guarantee of non-federal support for the program. The collaborative partners agree that we will, as a partnership, seek to sustain efforts through capacity building as well as through collaborative resource development.

6. What accounting, auditing, and evaluation obligations are imposed by the grant conditions?

Successful applicants under this funding program will be required to submit data as outlined under the Government Performance and Results Act (GPRA). Grantees will be required to submit specific outcome data semi-annually. In addition, fiscal reports will be submitted quarterly. These reporting requirements are similar to other Federal grants received from the U.S. Department of Justice. As the lead department on this grant, Youth Services will be responsible for assuring this obligation is met. Data collection obligations will be a key requirement for any contractual workplans developed for subcontractors.

7. How will the department cover the accounting, auditing, and evaluation obligations? How are the costs for these obligations covered, regardless whether they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments?

Accounting, auditing, and evaluation costs will be covered by the grant funds. DYS will fulfill auditing/accounting activities. As noted above, reporting requirements will be included in contractual work plans.

8. Are there any restrictions against applying the county full cost indirect charge?

The budget to be submitted includes indirect charges at the negotiated rate.

9. Are there unique or unusual conditions that trigger additional county work effort or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

This grant has a requirement against supplanting state or local funds. This requirement is not unique and exists with other federal grant agreements currently administered within Lane County.

10. Grants involving technology issues require Information Services department review and approval prior to submission to the Board to ensure compatibility with existing county systems and development tools.

N/A

11. Information Services sign off is required for all agenda items requesting funding for new or enhanced computer applications/systems that will interface with existing county systems/infrastructure.

N/A

12. If this is a grant funded computer/software applications project...

N/A

**F. Alternatives/Options**

1. Approve the submittal of the grant to the U.S. Department of Justice/OJJDP in the amount of \$625,000 for a period of three years for Second Chance Juvenile Mentoring services.
2. Decline to submit the grant proposal at this time.

**IV. RECOMMENDATION**

Staff recommend Option 1: Adopt the Order to authorize the County Administrator to sign the grant application and all related grant award documents.

**V. TIMING/IMPLEMENTATION/FOLLOW UP**

The application is due for electronic submission by 5 PM Eastern Time, April 27, 2010. Upon Board approval the grant application packet will be finalized and prepared for submission. Program activities are anticipated to begin October 1, 2010.

**VII. ATTACHMENTS**

Board Order

**THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER No.** IN THE MATTER OF APPROVING THE SUBMITTAL AND, IF AWARDED, ACCEPTANCE OF A GRANT TO THE U.S. DEPARTMENT OF JUSTICE/OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION IN THE AMOUNT OF \$625,000 OVER THREE YEARS FOR SECOND CHANCE JUVENILE MENTORING SERVICES; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN GRANT AWARD DOCUMENTS

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**WHEREAS**, The U.S. Department of Justice/Office of Juvenile Justice and Delinquency Prevention has issued a call for proposals under the Second Chance Act Juvenile Mentoring Initiative; and

**WHEREAS**, The goals and objectives of the Second Chance Mentoring Program match our local goals and will provide needed supports and services for young people transitioning from detention back to their communities; and

**WHEREAS**, the grant application amount is beyond the County Administrator's delegated authority, and

**WHEREAS**, if the proposal is approved and funding awarded, the revenue agreement will be beyond the County Administrator's delegated authority;

**NOW IT IS HEREBY ORDERED THAT** the Board of County Commissioners approve the submission of the grant to The U.S. Department of Justice/Office of Juvenile Justice and Delinquency Prevention and delegate the County Administrator to sign the application; and, it is further

**ORDERED** that the Board of County Commissioners delegate authority to the County Administrator to accept the award and sign an agreement with The U.S. Department of Justice/Office of Juvenile Justice and Delinquency Prevention in the amount of up to \$625,000 over a period of three years.

APPROVED this \_\_\_\_\_ day of April, 2010

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Chair,  
BOARD OF LANE COUNTY COMMISSIONERS